

SPRINGWELL SCHOOL

Person Specification

School Meals Supervisory Assistant

	Essential	Desirable
Experience	Recent experience of working with children in a formal setting, for example in a school or playgroup.	Experience of working in a school setting
Qualifications		First Aid Certificate
Skills	Ability to communicate effectively with children and adults. Ability to accept instructions and follow procedures. Ability to manage large numbers of children. Ability to work as part of a team and as part of the whole school. Ability to work unsupervised and to use initiative. Positive approach to the management of children's behaviour. Knowledge of basic first aid treatment and awareness of health and safety issues. Ability to fill in forms, write reports e.g. accident reports. An excellent level of English is essential	Ability to speak community languages
Disposition	Enjoy working with/spending time with children. Ability to work under pressure. Flexible and adaptable. Sense of humour.	
Other factors	Understanding of and commitment to equality of opportunity. Willingness to be involved in the life of the school, and to attend half termly SMSA meetings. Willingness to attend training to develop knowledge and skills as necessary	